

CITY OF BALTIMORE

BRANDON M. SCOTT,
Mayor



DEPARTMENT OF RECREATION AND
PARKS

CAPITAL DEVELOPMENT AND PLANNING
2600 Madison Avenue
Baltimore, Maryland 21217

ADDENDUM NO. 1

DATE: October 18, 2022

For
DRAWINGS, SPECIFICATIONS, PROPOSAL, CONTRACT AND BOND

For
AMBROSE KENNEDY & PATTERSON PARK POOL RENOVATIONS
CONTRACT NO. RP 21834

FOR THE MAYOR AND CITY COUNCIL OF BALTIMORE

TO BIDDERS: THIS ADDENDUM IS HEREBY MADE A PART OF THE CONTRACT DOCUMENTS ON WHICH THE CONTRACT WILL BE BASED, AND IS ISSUED TO MODIFY, EXPLAIN AND/OR CORRECT THE ORIGINAL DRAWINGS AND SPECIFICATIONS.

PLEASE ATTACH THIS ADDENDUM TO YOUR CONTRACT DOCUMENTS AND ACKNOWLEDGE IT ON THE BID OR PROPOSAL PAGE WHERE INDICATED.

BID DUE DATE CHANGE FROM NOVEMBER 2, 2022 TO DECEMBER 14, 2022

SEE ATTACHED FOR CHANGES TO THE SPECIFICATIONS

APPROVED:

A handwritten signature in black ink, appearing to read "Adam Boarman", written over a horizontal line.

Adam Boarman, RLA
CHIEF OF CAPITAL DEVELOPMENT
DEPARTMENT OF RECREATION AND PARKS

A handwritten signature in black ink, appearing to read "Reginald Moore", written over a horizontal line.

Reginald Moore
DIRECTOR OF RECREATION AND PARKS

Acknowledgement: Acknowledge receipt of this addendum by inserting its number and date on your bid form. This addendum form is a part of the Contract Documents and modifies them as follows:

01. CHANGES TO SPECIFICATIONS

Item No.	SECTION No.	DESCRIPTION OF CHANGES
1.1	NOTICE OF LETTING	DELETE page 1 and Replace with page 1r
1.2	INSTRUCTIONS TO BIDDERS	DELETE page 4 and Replace with page 4r
1.3	BID OR PORPOSAL	DELETE page 339 and Replace with page 339r
1.4	MBE AND WBE PARTICIPATION COMMITMENT FORMS	DELETE page 354 and Replace with page 354r
1.5	MBE/WBE PARTICIPATION WAIVER REQUEST FORM	DELETE page 359 and Replace with page 359r
1.6	THE BALTIMORE APPRENTICE TRAINEE PROGRAM (BATP)	DELETE page 367 and Replace with page 367r
1.7	EMPLOY BALTIMORE	DELETE page 380 and Replace with page 380r DELETE page 381 and Replace with page 381r DELETE page 382 and Replace with page 382r

02. QUESTIONS AND ANSWERS

1. The scope of work listed on page 4 of the spec book does not match the scope of work shown in the pool drawings. Please provide complete scope of work for this project.

Answer: Please see attached document 01. Changes to Specifications: Item No. 1.2. Refer to ALL project contract documents for complete scope of work.

**CITY OF BALTIMORE
DEPARTMENT OF RECREATION AND PARKS**

I. NOTICE OF LETTING

Sealed Bids or Proposals for **Baltimore City Contract No. RP21834 – Ambrose Kennedy & Patterson Park Pool Renovations** will be received at the Office of the Comptroller, Room 204, City Hall, Baltimore, Maryland until **December 14, 2022** at 11:00 A.M. Board of Estimates employees will be stationed at the Security Unit Counter just inside the Holliday Street entrance to City Hall from 10:45 A.M. to 11:00 A.M. every Wednesday to receive Bids. Positively no bids will be received after 11:00 A.M. The bids will be publicly opened by the Board of Estimates in Room 215, City Hall at Noon.

The proposed Contract Documents may be examined, without charge, at the Department of Recreation and Parks Capital Development located at 2600 Madison Avenue, Baltimore, Maryland 21217 **by appointment only on Wednesdays and Fridays, 8:30am until 4:00pm by e-mailing Benitaj.randolph@baltimorecity.gov as of September 23rd 2022** and copies may be purchased for a non-refundable cost of **\$200.**

A certified check of the bidder or a bank cashier's check or a bank treasurer's check drawn on a solvent clearing house bank, made payable to the Director of Finance or a bid bond executed on the form as provided in the Bid or Proposal for an amount which is not less than that determined by multiplying the total bid submitted by two percent will be required with each bid over \$100,000.00. If the bid is less than or equal to \$100,000.00, no Bid Bond is required.

Bidders interested in utilizing the City's Self-Insurance Program for payment and performance security for contracts not exceeding \$100,000.00 may contact the Department of Finance, the Program Administrator, for eligibility requirements and premium costs.

All Bids will be irrevocable when filed with the Comptroller of Baltimore City. The Board of Estimates reserves the right to reject any and all Bids and/or to waive technical defects, if in its judgment, the interest of the Mayor and City Council of Baltimore may so require.

All contractors bidding on this Contract must first be prequalified by the City of Baltimore Office of Boards and Commissions, 4 South Frederick Street, 4th Floor, Baltimore, Maryland 21202 whose recommendations for an assigned dollar Work Capacity Rating and Work Classification(s) are effective after ratification and confirmation by the Board of Estimates. Contractors will not be permitted to bid on any single Contract having a dollar value in excess of the contractor's assigned Work Capacity Rating and will not be awarded any Contract if the Contract dollar value, when added to the contractor's uncompleted backlog at time of award, exceeds the contractor's assigned Work Capacity Rating.

Bidding Contractors must maintain a valid prequalification status through the time of award, when work commences and remain prequalified for the duration of the project. Subcontractors intending to perform City work in excess of Fifty Thousand Dollars (\$50,000.00) shall qualify in the same manner as prime contractors and such qualification must be established before they are permitted to commence work. **If a bid is submitted by a joint venture ("JV"), then in that event, the document that established the JV shall be submitted with the bid for verification purposes.** The Prequalification Category required for bidding on this project is **G90073 Swimming pool construction and repair.**

The Cost Classification Range for this project will be from **\$1,800,000.00** to **\$2,200,000.00.**

A. INSTRUCTIONS TO BIDDERS

00 21 13.01 PURCHASE OF THE STANDARD SPECIFICATIONS AND BOOK OF STANDARDS

The Standard Specifications, at a charge of \$35.00 per copy and the Book of Standards at a charge of \$50.00 per copy, may be obtained at:

The Abel Wolman Municipal Building
1st Floor Service Counter
200 N. Holliday Street
Baltimore, Maryland 21202

between the hours of 9:00 A.M. to 4:00 P.M., except Saturday, Sunday and holidays. Check shall be made payable to the Director of Finance.

SCOPE OF WORK

- A. The "Work" to be completed under this contract shall consist of the Renovation of the existing City Park on Baltimore City Department of Recreation and Parks properties known as:

Ambrose Kennedy
1002 Harford Ave
Baltimore, Maryland 21202

And

Patterson Park
100 S. Linden Ave
Baltimore, Maryland 21224

- B. The Work defined by the Construction Drawings and these Specifications shall include, but not be limited to:

Ambrose Kennedy Park Pool

- a. Remove and replace water line as required
- b. Remove existing meter vault.
- c. Demolish existing wading pool.
- d. Selective demolition and renovation of existing pool
- e. Replace pool deck as required
- f. Repair existing concrete as required
- g. Selective demolition of mechanical equipment
- h. Furnish and install mechanical equipment as required
- i. Furnish and Install Accessible Lift
- j. Furnish and Install Pool Cover

Patterson Park Pool

- a. Selective demolition and renovation of existing pool
- b. Pool deck replacement.
- c. Remove and replace existing fill sprout.
- d. Remove and replace existing water line as required.
- e. Remove existing mechanical equipment including pool pumps, filters, heater piping, valving etc. not used in new design and install new.
- f. Furnish and Install Accessible Lift, Water basketball, Water Volleyball.
- g. Furnish and Install Pool Cover.

NOTE: NO INFORMATION OTHER THAN THAT INCLUDED IN OR ATTACHED TO THIS ORIGINAL BID DOCUMENT (WHERE SUCH ATTACHMENT IS PERMITTED) WILL BE USED IN DETERMINING AWARD.

**ORIGINAL(NOT TO BE DETACHED)
NOTICE TO BIDDEERS**

**CITY OF BALTIMORE
DEPARTMENT OF RECREATION AND PARKS**

THE COMPLETE (ORIGINAL)
CONTRACT BOOK AND

CONTRACT NUMBER: RP21834

DUPLICATE OF BID OR
PROPOSAL MUST BE
INCLUDED IN THE
BID ENVELOPE

AMBROSE KENNEDY AND PATTERSON PARK POOL RENOVATIONS

III. BID OR PROPOSAL

Opening of Bids **December 14th 2022**

Certified Check or Bank Cashier's Check or Bank Treasurer's Check or Bid Bond Equal to Two Percent (2%) of Total Bid Submitted.

Days of Completion **180** Consecutive Calendar Days

Liquidated Damages **\$1000.00** per Consecutive Calendar Day

Made this _____ day of _____ 20____

By _____
(Name)

(Address)

(NOTE: The Bidder's name and address must be inserted above, and in the case of a Firm, the Name of the Firm and of each and every Member of the Firm must be inserted. In case a Bid shall be submitted by or on behalf of any corporation, the Name of such Corporation must be written above). Shall sign below to signify the following:

To "The Board of Estimates of Baltimore City":

I/We the undersigned Contractor, have familiarized myself/ourselves with the Requirements and Stipulations of the Contract Documents, and the site of the proposed work, and fully understand and appreciated extent and character of the work to be done under the Contract.

I/We propose to furnish all labor, materials and equipment and to do everything except as otherwise provided in the Contract Documents.

Specifications, Special Provisions, Drawings and /or other Contract Documents hereto attached, at the following prices:

NOTE: NO INFORMATION OTHER THAN THAT INCLUDED IN OR ATTACHED TO THIS ORIGINAL BID DOCUMENT (WHERE SUCH ATTACHMENT IS PERMITTED) WILL BE USED IN DETERMINING AWARD.

DUPLICATE

ORIGINAL(NOT TO BE DETACHED)
NOTICE TO BIDDEERS

CITY OF BALTIMORE
DEPARTMENT OF RECREATION AND PARKS

THE COMPLETE (ORIGINAL)
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Days of Completion **180** Consecutive Calendar Days

Liquidated Damages **\$1000.00** per Consecutive Calendar Day

Made this _____ day of _____ 20____

By _____
(Name)

(Address)

(NOTE: The Bidder's name and address must be inserted above, and in the case of a Firm, the Name of the Firm and of each and every Member of the Firm must be inserted. In case a Bid shall be submitted by or on behalf of any corporation, the Name of such Corporation must be written above). Shall sign below to signify the following:

To "The Board of Estimates of Baltimore City":

I/We the undersigned Contractor, have familiarized myself/ourselves with the Requirements and Stipulations of the Contract Documents, and the site of the proposed work, and fully understand and appreciated extent and character of the work to be done under the Contract.

I/We propose to furnish all labor, materials and equipment and to do everything except as otherwise provided in the Contract Documents.

Specifications, Special Provisions, Drawings and /or other Contract Documents hereto attached, at the following prices:

**MBE AND WBE PARTICIPATION
COMMITMENT FORMS**

Name of Bidder (Proposer): _____

Address: _____

Contracting Agency: **BALTIMORE CITY RECREATION AND PARKS (BCRP)**

Contract (Project) Title: **AMBROSE KENNEDY AND PATTERSON PARK POOL
RENOVATIONS** ____

Contract Number: **RP21834**

Bid Due Date: **Wednesday, December 14, 2022**

The MBE goal is **__1__** % The WBE goal is **_10__** %

If MBE Sub-Goals Apply: (the MBE sub-goals will be listed in the solicitation, if there are no MBE sub-goals listed please leave blank)

African American: ____ % Asian American: ____ % Hispanic American: ____ % Native American: ____ %

PART E: MBE/WBE PARTICIPATION WAIVER REQUEST FORM

Name of Bidder _____

Address _____

Contracting Agency: BALTIMORE CITY RECREATION AND PARKS (BCRP)

Contract (Project) Number and Title: RP21834-AMBROSE KENNEDY AND PATTERSON PARK

POOL RENOVATIONS

Bid Due Date: Wednesday December 14, 2022

Goals on this contract..... MBE: 1 % and WBE: 10 %

If MBE Sub-Goals Apply:

African American: % Asian American: % Hispanic American: % Native American: %

I have achieved..... MBE: % and WBE: %

If MBE Sub-Goals Apply:

African American: % Asian American: % Hispanic American: % Native American: %

I am requesting a waiver of..... MBE: % and WBE: %

If MBE Sub-Goals Apply:

African American: % Asian American: % Hispanic American: % Native American: %

I have contacted MWBOO for assistance: Yes No (Check One)

Number of MBE firms contacted: (Attach a list of names.)

Number of WBE firms contacted: (Attach a list of names.)

Attach documentation of your good faith efforts to secure, contact and negotiate with MBEs and WBEs, including:

- (1) The reasons your company is unable to secure sufficient MBE/WBE participation to meet the stated goals
- (2) The efforts made by your company to select portions of the contract to be performed by MBEs and WBEs
- (3) For each MBE or WBE that placed a bid that you consider to be unacceptable, a statement that explains the basis for that conclusion
- (4) **Please consult the Bidder Information Guide & MWBOO FAQ for additional waiver guidance.**

Signature of Authorized Company Representative _____

_____ Date

D. MAYOR AND CITY COUNCIL OF BALTIMORE, MARYLAND

THE BALTIMORE APPRENTICE TRAINEE PROGRAM (BATP)

BID FORM

Contracting Agency DEPARTMENT OF RECREATION AND PARKS Contract
(Project Title) **RP 21834 AMBROSE KENNEDY AND PATTERSON PARK**
POOL RENOVATIONS

Scheduled Bid Due Date: **Wednesday, December 14, 2022**

THIS APPRENTICE TRAINEE FORM IS DUE WITH THE BID.

FOR MORE INFORMATION ABOUT THIS FORM OR ASSISTANCE, CONTACT:

Minority and Women's Business Opportunity Office (MWBOO)

100 N. Holliday Street, Rm. 101

Baltimore, MD 21202

(410) 396-4355

Christopher Lundy, Chief Solicitor

MWBOO (08/21)

Employ Baltimore**Requirements**

1. Complete the *Employ Baltimore* "Certification Statement" contained in the bid document and submit it with your bid package.
2. Contact the Mayor's Office of Employment Development (MOED) within two (2) weeks of receiving the contract award to schedule a meeting. At this meeting MOED will review your workforce/employment plan; explain the employment report requirements and discuss other workforce services available. You will not receive your first payment from the contract until MOED verifies with the contracting city agency that the meeting has been scheduled.
3. Should the workforce plan indicate a need to fill new jobs, the company will agree to post these positions through MOED and its One Stop Career Center network for a period of seven (7) days prior to publicly advertising the openings. This will enable MOED to identify and refer qualified city residents as candidates for these job opportunities.
4. Complete the "Employment Reports" as required on June 30th and December 31st during each year of the contract and at contract completion. Submit "Employment Reports" to:

Employ Baltimore
Mayor's Office of Employment
Development
36. S. Charles Street
Baltimore, Maryland 21201
employbaltimore@baltimorecity.gov

The City will not release a final payment or any retainage held by the City until MOED verifies that the Employment Reports have been submitted.

Businesses awarded construction contracts for \$300,000.00 or less who fully participate in the Employ Baltimore program and comply with the conditions listed in the certification statement may receive an early release or reduction in the retainage fee assigned to the contract.

To Schedule Your Meeting with MOED Please Contact:

Yvette Clark or Jasmine Colbert
Mayor's Office of Employment Development
36. S. Charles Street
Baltimore, Maryland 21201
Phone 443-984-3014, 410-545-1602
employbaltimore@baltimorecity.gov

CERTIFICATION STATEMENT

Contracting City Agency	Bid Number	Bid Due Date
Department of Recreation and Parks	RP21834	December 14, 2022

To promote the commitment to utilize **Employ Baltimore** to meet employment needs, all businesses awarded contracts, franchises and development opportunities with the City of Baltimore, shall comply with the terms of the Executive Order as described in the bid specification. Under this agreement, contract awardees will complete and submit this certification statement with the bid package.

This Executive Order shall apply to contracts awarded by the City that are in the amounts of \$50,000.01 to \$300,000.00, except for professional service contracts and emergency contracts.

Additionally, companies awarded construction contracts that fully participate in the **Employ Baltimore** program and submit and comply with the certification statement, may receive an early release of or reduction in the retainage fee assigned to the contract.

CERTIFICATION STATEMENT

As a representative of _____, I _____
(NAME OF COMPANY) (PRINT NAME and TITLE)

Certify that a company representative will schedule a meeting with the Mayor's Office of Employment Development within two weeks of contract award to review the workforce plan required for this contract.

If there is a need for additional employees, I agree to post the new job openings with MOED's One Stop Career Center Network for seven (7) days prior to publicly advertising these openings. I agree to interview qualified Baltimore City residents referred from MOED. I agree to submit an Employment Report on June 30th and December 31st identifying the total number of workers on this project and total number of Baltimore City residents on payroll during each year of the contract and at the contract completion as a condition of release of the final payment or any retainage due.

Name: _____ Telephone: _____

Company Address _____ Email: _____

Yvette Clark or Jasmine Colbert
Mayor's Office of Employment Development
36. S. Charles Street
Baltimore, Maryland 21201
Phone 443-984-3014, 410-545-1602
employbaltimore@baltimorecity.gov



The Mayor's Office of Employment Development provides businesses with a pipeline of qualified, skilled job candidates and supports businesses in retaining and developing their employees. We offer customized workforce solutions including outreach and recruitment, applicant prescreening, assessment and testing services, tax credit information, human resources support and training funds for new or existing employees. Training funds are available through several programs.

Customized Training is a business-driven program that helps companies train and hires people to fit their job-specific needs. Business Services recruits and pre-screens training applicants. The available positions must be full-time and meet minimum salary requirements. Companies accepting Customized Training grants must agree to hire successful participants. The training can be employer-based, on-the-job, or offered by qualified vendors.

Maryland Business Works enables small businesses and/or companies in high-growth industries to upgrade the skills of their existing employees. Businesses can access grants (at no cost) to support their current staff development needs. This funding encourages promotion, creates additional job opportunities and improves worker retention by increasing employee skill levels. The training course and training vendor is selected by the business to ensure an accurate fit!

MOED works closely with other local, state and federal agencies to promote the link between the city's workforce and economic development initiatives.

For Further Information Contact:

Yvette Clark or Jasmine Colbert
 Employ Baltimore
 Mayor's Office of Employment Development
 36. S. Charles Street
 Baltimore, Maryland 21201
 Phone 443-984-3014, 410-545-1602
employbaltimore@baltimorecity.gov