

**HOUSING AUTHORITY OF BALTIMORE CITY
REQUEST FOR PROPOSALS
B-1924-21
CONSTRUCTION SERVICES UNDER JOC CONTRACTS
EJ46-HAE3036, EJ47-HAE3037, EJ48-HAE3038 and EJ49-HAE3039**

ADDENDUM NO. 1

Addendum Issue Date: Friday, May 14, 2021
Submission Due Date/Time: Thursday, May 27, 2021 by 2:00 p.m. Eastern Time

To: PROSPECTIVE RESPONDERS:

The Housing Authority of Baltimore City (“HABC”) is issuing this Addendum No. 1 to Request for Proposals (“RFP”) No. B-1924-21. This Addendum No. 1 consists of this document and **Exhibit A: HABC Responses to Questions Received.**

The changes in the RFP are set forth in the matrix hereunder. **Unless expressly set forth hereunder, no other changes to the terms and conditions of RFP No. B-1924-21 are authorized by HABC.** Accordingly, all other terms, conditions and attachments of RFP No. B-1924-21 shall remain the same.

Revision Number	Location In RFP	Change Required
1	N/A	Add: Exhibit A: HABC Responses to Questions Received
2	RFP Overview Section 6: Availability of Proposal Documents Page C7	<p>Delete: SECTION 6: AVAILABILITY OF PROPOSAL DOCUMENTS in its entirety.</p> <p>A. Proposal Documents may be examined and purchased at HABC Division of Fiscal Operations, Room 414, Charles L. Benton, Jr. Building, 417 East Fayette Street, Baltimore, Maryland, 21202, on the date and time specified in the Executive Summary. Inquiries regarding the purchase of Proposal Documents may be made by calling (410) 396-3261.</p> <p>B. A copy of the Proposal Documents may only be obtained upon the Responder’s registration and upon payment of a non-refundable fee of one hundred and fifty dollars (\$150.00) by Certified Check or Money Order. CASH WILL NOT BE ACCEPTED as well Company Business or Personal Checks. Each Proposal Document purchaser will be required to provide his/her name, title, company he/she is representing, phone number, fax number, and a street address at which to receive addenda information. HABC reserves the right to reject the proposal of any Responder who fails to register and to pay the amount designated for a set of the Proposal Documents.</p>

ADDENDUM NO. 1

RFP NUMBER: B-1924-21

Revision Number	Location In RFP	Change Required
2	Instructions to Responders Section 1: Time, Place and Instructions for Submission of Sealed Proposal Page D3	<p>Delete: SECTION 1: TIME, PLACE AND INSTRUCTIONS FOR SUBMISSION OF SEALED PROPOSALS in its entirety.</p> <p>Replace with:</p> <p>A. Complete and submit the entire component titled Proposal Package of Volume I - Proposal Information and Contractual Documents (hereinafter referred to as the "Proposal Package"). Submit one electronic copy a typewritten and executed Proposal Package. If a Responder is submitting a proposal for more than one contract under this RFP, the Responder must submit one (1) copy of the typewritten and executed Proposal Package separately for each contract.</p> <p>B. The electronic copy of the proposal must contain a signature of an authorized representative of the Responder. The authorized representative of the Responder must initial all corrections, if any, made on the proposal. The proposal must include all documents, materials and information required in the component titled "Proposal Package" of Volume I - Proposal Information and Contractual Documents.</p> <p>C. Submit the Proposal Package, inclusive of the Proposal Bond/Guarantee in the required amount, via email with the contract number clearly marked in the subject section of the email. If a Responder is submitting a proposal for more than one contract under this RFP, each proposal should be submitted in a separate email and a unique/separate Proposal Bond/Guarantee is required for each contract.</p> <p>D. Responders shall make no alterations, changes, or exclusions to the Price Proposal or phraseology. Proposals may be rejected if they show any omissions, alterations, additions not approved, conditional or alternate proposals, or irregularities of any kind.</p> <p>E. The location for submission of the proposals shall be as specified in the Executive Summary.</p> <p>F. The date and time specified in the Executive Summary are deadlines for receipt of proposals by HABC, not deadlines for mailing or entrusting to a delivery service. Late proposals will be returned unopened.</p>

END OF ADDENDUM No. 1

ADDENDUM NO. 1

RFP NUMBER: B-1924-21

HOUSING AUTHORITY OF BALTIMORE CITY
BY:

Steve Suit

5.14.2021

Steve Suit
Senior Vice President of Procurement

Date

CERTIFICATION OF RECEIPT

(Please sign acknowledging your receipt of this Addendum and return with your bid.)

I HEREBY CERTIFY on this _____ day of _____, 2021 that I received the ADDENDUM NO. 1 to RFP No. B-1924-21 on behalf of the prospective Responder named below.

Name of Prospective Responder

Signature of Authorized Representative

Date

Authorized Representative's Printed Name and Title