

**HOUSING AUTHORITY OF BALTIMORE CITY
REQUEST FOR PROPOSALS
B-1907-20
EMPLOYMENT RECRUITMENT SERVICES**

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ADDENDUM NO. 4

Addendum Issue Date: Friday, April 3, 2020
Submission Due Date/Time: Tuesday, April 7, 2020 by 2:00 p.m. Eastern Time

To: PROSPECTIVE RESPONDERS:

The Housing Authority of Baltimore City (“HABC”) is issuing this Addendum No. 4 to Request for Proposals (“RFP”) No. B-1907-20. This Addendum No. 4 consists of this document.

The changes in the RFP are set forth in the matrix hereunder. **Unless expressly set forth hereunder, no other changes to the terms and conditions of RFP No. B-1907-20 are authorized by HABC.** Accordingly, all other terms, conditions and attachments of RFP No. B-1907-20 shall remain the same.

Revision Number	Location In RFP	Change Required
6	Addendum 3 Revision No. 5	<p>Pursuant to the Order of the Governor of the State of Maryland Number 20-03-30-01 concerning activities by Marylanders during the COVID-19 pandemic, HABC offices remain closed to the public through April 17, 2020.</p> <p>Delete: HABC must receive the Responder's proposal by 2:00 p.m., Tuesday, April 7, 2020, at the location designated in Section 2.5, below.</p> <p>Replace with: HABC must receive the Responder's proposal via email to john.airey@habc.org by 2:00 p.m., Tuesday, April 7, 2020. Please follow up with a telephone call to John Airey at 443-392-5240 to confirm receipt of your proposal. It is the Responder's responsibility to ensure that the proposal is delivered via email by the designated time and date. Proposals, which for any reason are not received within the deadline, will not be considered.</p> <p>Offers by telegram, telephone or facsimile, and handwritten proposals will not be accepted by HABC.</p>

END OF ADDENDUM No. 4

**HOUSING AUTHORITY OF BALTIMORE CITY
BY:**

<i>Steve Suit</i>	<i>4/3/2020</i>
Steve Suit	Date
Senior Vice President of Procurement	

ADDENDUM NO. 4

RFP NUMBER: B-1907-20

CERTIFICATION OF RECEIPT

(Please sign acknowledging your receipt of this Addendum and return with your bid.)

I HEREBY CERTIFY on this _____ day of _____, 2020 that I received the ADDENDUM NO. 4 to RFP No. B-1907-20 on behalf of the prospective Responder named below.

Name of Prospective Responder

Signature of Authorized Representative

Date

Authorized Representative's Printed Name and Title