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CITY OF BALTIMORE

BRANDON M. SCOTT,  
Mayor



DEPARTMENT OF RECREATION AND  
PARKS

CAPITAL DEVELOPMENT AND PLANNING  
2600 Madison Avenue  
Baltimore, Maryland 21217

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**RIVERSIDE PARK ATHLETIC FIELD IMPROVEMENTS**

**February 9, 2022**

**CONTRACT NO. RP 21809R**

**ADDENDUM NO. 1**

**For: SPECIFICATIONS**

**FOR THE MAYOR AND CITY COUNCIL OF BALTIMORE**

TO BIDDERS: THIS ADDENDUM IS HEREBY MADE A PART OF THE CONTRACT DOCUMENTS ON WHICH THE CONTRACT WILL BE BASED, AND IS ISSUED TO MODIFY, EXPLAIN AND/OR CORRECT THE ORIGINAL DRAWINGS AND SPECIFICATIONS. **PLEASE ATTACH THIS ADDENDUM TO YOUR CONTRACT DOCUMENTS AND ACKNOWLEDGE IT ON THE BID OR PROPOSAL PAGE WHERE INDICATED.**

**PLEASE CHANGE BID DUE DATE FROM 02/16/2022 TO 03/02/2022 AT 11 AM.**

**APPROVED:**

A handwritten signature in black ink, appearing to read "Adam Boarman", written over a horizontal line.

**Adam Boarman, RLA  
CHIEF OF CAPITAL DEVELOPMENT  
DEPARTMENT OF RECREATION AND PARKS**

A handwritten signature in black ink, appearing to read "Reginald Moore", written over a horizontal line.

**Reginald Moore  
DIRECTOR OF RECREATION AND PARKS**

**PLEASE CHANGE PREBID QUESTIONS DEADLINE FROM 02/10/2022 TO 02/17/2022 AT 4 PM.**

**A. CHANGES TO THE SPECIFICATIONS:**

<b>ITEM NO.</b>	<b>SECTION NO.</b>	<b>DESCRIPTION OF CHANGES</b>
<b>1.1</b>	<b>NOTICE OF LETTING</b>	<b>DELETE</b> page 1 and <b>Replace</b> with page 1R
<b>1.2</b>	<b>BID OR PROPOSAL</b>	<b>DELETE</b> page 232 and <b>Replace</b> with page 232R
<b>1.3</b>	<b>BID OR PROPOSAL</b>	<b>DELETE</b> page 232 and <b>Replace</b> with page 232R
<b>1.4</b>	<b>MBE AND WBE BID PARTICIPATION COMMITMENT FORMS</b>	<b>DELETE</b> page 247 and <b>Replace</b> with page 247R
<b>1.5</b>	<b>MBE AND WBE PARTICIPATION WAIVER REQUEST FORM</b>	<b>DELETE</b> page 255 and <b>Replace</b> with page 255R
<b>1.6</b>	<b>BALTIMORE APPRENTICE TRAINING PROGRAM (BATP)</b>	<b>DELETE</b> page 257 and <b>Replace</b> with page 257R
<b>1.7</b>	<b>EMPLOY BALTIMORE CERTIFICATION STATEMENT</b>	<b>DELETE</b> page 270 and <b>Replace</b> with page 270R

**CITY OF BALTIMORE  
DEPARTMENT OF RECREATION AND PARKS**

**I • NOTICE OF LETTING**

Sealed Bids or Proposals for **Baltimore City Contract No. RP 21809R – Riverside Park Athletic Field Improvements** will be received at the Office of the Comptroller, Room 204, City Hall, Baltimore, Maryland until **March 2, 2022** at 11:00 A.M. Board of Estimates employees will be stationed at the Security Unit Counter just inside the Holliday Street entrance to City Hall from 10:45 A.M. to 11:00 A.M. every Wednesday to receive Bids. Positively no bids will be received after 11:00 A.M. The bids will be publicly opened by the Board of Estimates in Room 215, City Hall at Noon.

The proposed Contract Documents may be examined, without charge, at the Department of Recreation and Parks Capital and Development Division located at 2600 Madison Avenue, Baltimore, MD 21217 by appointment on Wednesdays and Fridays, 8:30am until 4:00pm by emailing [benitaj.randolph@baltimorecity.gov](mailto:benitaj.randolph@baltimorecity.gov) as of **February 4, 2022** and copies may be purchased for a non-refundable cost of **\$100.00.**

A certified check of the bidder or a bank cashier's check or a bank treasurer's check drawn on a solvent clearing house bank, made payable to the Director of Finance or a bid bond executed on the form as provided in the Bid or Proposal for an amount which is not less than that determined by multiplying the total bid submitted by two percent will be required with each bid over \$100,000.00. If the bid is less than or equal to \$100,000.00, no Bid Bond is required.

Bidders interested in utilizing the City's Self-Insurance Program for payment and performance security for contracts not exceeding \$100,000.00 may contact the Department of Finance, the Program Administrator, for eligibility requirements and premium costs.

All Bids will be irrevocable when filed with the Comptroller of Baltimore City. The Board of Estimates reserves the right to reject any and all Bids and/or to waive technical defects, if in its judgment, the interest of the Mayor and City Council of Baltimore may so require.

All contractors bidding on this Contract must first be prequalified by the City of Baltimore Office of Boards and Commissions, 4 South Frederick Street, 4th Floor, Baltimore, Maryland 21202 whose recommendations for an assigned dollar Work Capacity Rating and Work Classification(s) are effective after ratification and confirmation by the Board of Estimates. Contractors will not be permitted to bid on any single Contract having a dollar value in excess of the contractor's assigned Work Capacity Rating and will not be awarded any Contract if the Contract dollar value, when added to the contractor's uncompleted backlog at time of award, exceeds the contractor's assigned Work Capacity Rating.

Bidding Contractors must maintain a valid prequalification status through the time of award, when work commences and remain prequalified for the duration of the project. Subcontractors intending to perform City work in excess of Fifty Thousand Dollars (\$50,000.00) shall qualify in the same manner as prime contractors and such qualification must be established before they are permitted to commence work. **If a bid is submitted by a joint venture ("JV"), then in that event, the document that established the JV shall be submitted with the bid for verification purposes.** The Prequalification Category required for bidding on this project is **G90132 PARK REHABILITATION.**

The Cost Classification Range for this project will be from **\$1,900,000.00** to **\$2,311,000.00.**

NOTE: NO INFORMATION OTHER THAN THAT INCLUDED IN OR ATTACHED TO THIS ORIGINAL BID DOCUMENT (WHERE SUCH ATTACHMENT IS PERMITTED) WILL BE USED IN DETERMINING AWARD.

**ORIGINAL (NOT TO BE DETACHED)**  
**NOTICE TO BIDDEERS**

**CITY OF BALTIMORE**  
**DEPARTMENT OF RECREATION AND PARKS**  
**CONTRACT NUMBER: RP 21809R**

THE COMPLETE (ORIGINAL)  
CONTRACT BOOK AND  
DUPLICATE OF BID OR  
PROPOSAL MUST BE  
INCLUDED IN THE BID  
ENVELOPE

**RIVERSIDE PARK ATHLETIC FIELD**  
**IMPROVEMENTS**

**III. BID OR PROPOSAL**

Opening of Bids **Wednesday, March 2, 2022**

Certified Check or Bank Cashier's Check or Bank Treasurer's Check or Bid Bond Equal to Two Percent (2%) of Total Bid Submitted.

Days of Completion **360** Consecutive Calendar Days

Liquidated Damages **\$400.00** per Consecutive Calendar Day

Made this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

By \_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

To the Board of Estimates of Baltimore City:

\_\_\_\_\_ propose to furnish all necessary labor and materials, tools, implements, tackle, equipment and machinery, and to construct and complete the \_\_\_\_\_ Baltimore, Maryland, all in strict accordance with the attached contract documents, at and for the total bid price of:

\_\_\_\_\_ DOLLARS AND \_\_\_\_\_ CENTS (\$ \_\_\_\_\_ )

The above sum includes all labor, materials, services, etc., necessary and incidental to complete all work as shown on the drawings and/or called or and/or described in the specifications.

**DUPLICATE**

NOTE: NO INFORMATION OTHER THAN THAT INCLUDED IN OR ATTACHED TO THIS ORIGINAL BID DOCUMENT (WHERE SUCH ATTACHMENT IS PERMITTED) WILL BE USED IN DETERMINING AWARD.

**ORIGINAL (NOT TO BE DETACHED)**  
NOTICE TO BIDDEERS

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DEPARTMENT OF RECREATION AND PARKS  
CONTRACT NUMBER: RP 21809R**

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By \_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

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\_\_\_\_\_ DOLLARS AND \_\_\_\_\_ CENTS (\$ \_\_\_\_\_ )

The above sum includes all labor, materials, services, etc., necessary and incidental to complete all work as shown on the drawings and/or called or and/or described in the specifications.

**MAYOR AND CITY COUNCIL OF BALTIMORE CITY  
BALTIMORE CITY CODE, ARTICLE 5, SUBTITLE 28  
MINORITY AND WOMEN'S BUSINESS PROGRAM**

**MBE AND WBE PARTICIPATION  
COMMITMENT FORMS**

Name of Bidder (Proposer) \_\_\_\_\_

Address \_\_\_\_\_

Contracting Agency: **Department of Recreation & Parks**

Contract (Project) Title: **Riverside Park Athletic Field Improvements**

Contract Number: **RP 21809R**

Bid Due Date: **Wednesday, March 2, 2022**

**The Overall MBE goal is .....16%      The WBE goal is .....7%**

If MBE Sub-Goals Apply:

African American ..... N/A%  
Asian American ..... N/A%  
Hispanic American ..... N/A%  
Native American ..... N/A %

**THIS PACKAGE OF MBE AND WBE PARTICIPATION  
COMMITMENT FORMS IS DUE WITH THE BID.**

FOR MORE INFORMATION OR ASSISTANCE WITH THESE FORMS CONTACT:

Minority and Women's Business Opportunity Office (MWBOO)  
Baltimore City Department of Law  
Room 101, City Hall  
100 N. Holliday Street  
Baltimore, MD 21202  
(410)396-4355  
E-Mail: [MBWOOCompliance@baltimorecity.gov](mailto:MBWOOCompliance@baltimorecity.gov) (Attention: MBE/WBE Bid Packet)

PART E: MBE/WBE PARTICIPATION WAIVER REQUEST FORM
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Name of Bidder (Proposer) \_\_\_\_\_

Address \_\_\_\_\_

Contracting Agency: Department of Recreation and ParksContract (Project) Number and Title: **RP 21809R RIVERSIDE PARK ATHLETIC FIELD IMPROVEMENTS**Bid Due Date: Wednesday, March 2, 2022**Goals on this contract..... MBE.....16% and WBE.....7%**

If MBE Sub-Goals Apply:

African American: _____%	Asian American: _____% Hispanic
American: _____%	Native American: _____%

**I have achieved.....MBE: \_\_\_\_\_% and WBE: \_\_\_\_\_%**

If MBE Sub-Goals Apply:

African American: _____%	Asian American: _____% Hispanic
American: _____%	Native American: _____%

**I am requesting a waiver of.....MBE: \_\_\_\_\_% and WBE: \_\_\_\_\_%**

If MBE Sub-Goals Apply:

African American: _____%	Asian American: _____% Hispanic
American: _____%	Native American: _____%

I have contacted MWBOO for assistance: \_\_\_\_\_ Yes \_\_\_\_\_ No *(Check One)*Number of MBE firms contacted: \_\_\_\_\_ *(Attach a list of names.)*Number of WBE firms contacted: \_\_\_\_\_ *(Attach a list of names.)*

Explain why waiver is being requested:

Attach documentation of your good faith efforts to secure, contact and negotiate with MBEs and WBEs, including:

- (1) The reasons your company is unable to secure sufficient MBE/WBE participation to meet the stated goals
- (2) The efforts made by your company to select portions of the contract to be performed by MBEs and WBEs
- (3) For each MBE or WBE that placed a bid that you consider to be unacceptable, a statement that explains the basis for that conclusion

\_\_\_\_\_  
Signature of Authorized Company Representative\_\_\_\_\_  
Date

**D. MAYOR AND CITY COUNCIL OF BALTIMORE, MARYLAND**

**THE BALTIMORE APPRENTICE TRAINEE PROGRAM (BATP)**

**BID FORM**

Contracting Agency      DEPARTMENT OF RECREATION AND PARKS

Contract (Project Title) **RP 21809R RIVERSIDE PARK ATHLETIC FIELD  
IMPROVEMENTS**

Scheduled Bid Due Date: **Wednesday, March 2, 2022**

THIS APPRENTICE TRAINEE FORM IS DUE WITH THE BID.

FOR MORE INFORMATION ABOUT THIS FORM OR ASSISTANCE, CONTACT:

Minority and Women's Business Opportunity Office (MWBOO)  
100 N. Holliday Street, Rm. 101  
Baltimore, MD 21202  
(410) 396-4355  
Christopher Lundy, Chief

MWBOO (08/21)



**Employ Baltimore**  
**CERTIFICATION STATEMENT**

<b>Contracting City Agency</b>	<b>Bid Number</b>	<b>Bid Due Date</b>
Department of Recreation and Parks	RP 21809R	<b><u>March 2, 2022</u></b>

To promote the commitment to utilize ***Employ Baltimore*** to meet employment needs, all businesses awarded contracts, franchises and development opportunities with the City of Baltimore, shall comply with the terms of the Executive Order as described in the bid specification.

Under this agreement, contract awardees will complete and submit this certification statement with the bid package.

This Executive Order shall apply to contracts awarded by the City that are in the amounts of \$50,000.01 to \$300,000.00, except for professional service contracts and emergency contracts.

Additionally, companies awarded construction contracts that fully participate in the ***EmployBaltimore*** program and submit and comply with the certification statement, may receive a nearly release of or reduction in the retainage fee assigned to the contract.

**CERTIFICATION STATEMENT**

As a representative of \_\_\_\_\_, I \_\_\_\_\_  
 (NAME OF COMPANY) (PRINT NAME and TITLE)

Certify that a company representative will schedule a meeting with the Mayor's Office of Employment Development within two weeks of contract award to review the workforce plan required for this contract.

If there is a need for additional employees, I agree to post the new job openings with MOED's One Stop Career Center Network for seven (7) days prior to publicly advertising these openings. I agree to interview qualified Baltimore City residents referred from MOED. I agree to submit an Employment Report on June 30th and December 31st identifying the total number of workers on this project and total number of Baltimore City residents on payroll during each year of the contract and at the contract completion as a condition of release of the final payment or any retainage due.

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Company Address \_\_\_\_\_ Email: \_\_\_\_\_

Yvette Clark or Katelyn Murphy  
 Mayor's Office of Employment Development  
 36 S. Charles Street  
 Baltimore, Maryland 21201  
 Phone 443-984-3014 • Fax 443-220-0510  
[employbaltimore@oedworks.com](mailto:employbaltimore@oedworks.com)